

# NCCMI Guidelines / Photo Release / Program Tuition Form

**This must be signed by every student and at least one parent/guardian, and submitted to NCCMI with full program tuition payment before acceptance in the NCCMI program is considered complete.**

## Section One: NCCMI Guideline and Policy

### **ATTENDANCE POLICY**

Students are expected to attend required events, including Orientation, one Performance Review, coachings and rehearsals, one master class, one outreach concert, and one final concert. NCCMI operates from October through April.

### **REHEARSALS**

Ensembles are expected to meet weekly either for a rehearsal or coaching. Ensembles must rehearse twice each month without a coach. Rehearsals normally last from one to two-and-a half hours each. Families request a specific day for their NCCMI group on the registration form. This will become an obligatory day for matched ensemble. All coachings AND rehearsals will take place on that requested day unless all families and the coaches are able to make a change. Note important information about "Notification of Absences" below.

### **COACHING**

In addition to rehearsals, ensembles meet approximately twice a month for a total of 16 sessions from October through April for individualized coaching sessions with a team of outstanding professional musicians. Families will request a specific day for their NCCMI group on the registration form. NCCMI will put the compatible groups together with coaches' availability. This will become an obligatory day for the matched ensemble. All coachings AND rehearsals will take place on that requested day unless all families and the coaches are able to make a change. Note important information about "Notification of Absences" below.

### **MASTER CLASSES/WORKSHOPS**

Students are required to attend or perform in one master class/workshop and are encouraged to audit as many classes as they wish. Performance attire is expected. Music Raleigh Education Program offers master classes which are open to our students. The schedule of master classes/workshops will be available in early September.

### **PERFORMANCE REVIEWS**

Each group is required to perform at one of the January Performance Reviews. This is an opportunity to get feedback from all the NCCMI faculty and improve performance for best results at the Spring Final Concert. It is also a great way to hear the other ensembles in the program, as well as get to know the other groups at a post-review reception.

### **CONCERTS**

The NCCMI season culminates in April with performances by all groups at Edenton Street United Methodist Church- Brown Chapel or Church of the Nativity in North Raleigh. Students are required to perform at one of the two concerts, but are encouraged to attend them both. Each group must perform

in one additional concert. Performance opportunities provided by NCCMI include concerts at retirement communities, Community Music School, Edenton Street United Methodist Church, Church of the Nativity and private functions.

### ***NCCMI SCHOLARSHIP ENSEMBLE***

One selected chamber ensemble will be showcased for the upcoming year. Students who audition will be considered for inclusion in the Scholarship Ensemble which will receive substantial merit scholarships to represent NCCMI at the highest level of commitment. This group will be given the opportunity to make a professional recording for possible broadcast or preliminary competition requirements. They will also be expected to rehearse twice per coaching session and perform additional events as arranged by NCCMI, in accordance with the group availability.

### ***CONCERT ATTIRE***

Formal attire is worn at concerts. Ensembles should wear appropriate coordinated dress. Formal black is an option, but not required. Women should wear formal slacks or at least calf-length skirt. Men should wear a dress shirt and tie. Dress for workshops and master classes should be business attire; no jeans or sneakers.

### ***WORKSHOPS/STUDIO CLASSES***

Students are invited to all scheduled workshops/studio classes and are required to attend at least one session and stay for the entire workshop/class. The studio classes offer opportunities to perform for colleagues in a studio setting. Dates TBA.

### ***OUTREACH PERFORMANCES***

Chamber ensembles may be asked to perform a concert through the NCCMI Outreach program to fulfill the requirement of a second performance. This outreach is very important to populations that may not be able to attend concerts. Outreach Program Assistants will work with students on finding opportunities that will work with their schedules.

### ***NOTIFICATION OF ABSENCES***

If a player is unable to attend a scheduled rehearsal or coaching session, they must notify the other ensemble members and Parent Coordinator at least three days in advance in order to reschedule the session. Cancellation less than 24 hours in advance or absence of an individual player from more than two scheduled rehearsals may result in dismissal from the program without a refund.

### ***LATE ARRIVAL / EARLY DEPARTURE***

Each player must arrive on time and remain for the full duration of the rehearsal. Musicians are expected to bring their parts, music stands, pencils, and personal calendars for future scheduling.

### ***RESPECT***

Players are expected to demonstrate respect towards teachers, other students and the music, which they are playing. Individual preparation for all sessions is required.

### ***WORLD PREMIÈRE***

On occasion, one chamber ensemble will be selected to perform the world première of a work by a contemporary composer. Opportunities in the future will be announced to the students or information will be provided on the web site.

### **COMPETITION SPONSORSHIP**

The NCCMI will provide extra coachings and performances to an ensemble invited to compete in the Fischhoff Competition (or a comparable approved competition). The group must be accepted into the semi-finals prior to awarding of this sponsorship.

### **DIRECTOR'S AWARDS FOR ACHIEVEMENT**

Each year, the Director will recognize individuals at the season's final concert for their dedication and musical achievement. These include the Gold Award for three years of participation in the NCCMI program and Community Engagement Award for three or more Outreach Performances.

## **Section Two: Photography Release**

I, the undersigned, do hereby assign to The North Carolina Chamber Music Institute ("NCCMI") absolutely the copyright and/or right to copyright such photographs, video and audio recordings taken by NCCMI, and the right of reproduction thereof for use by NCCMI in whatever manner you or your licenses or assignees may in your or their absolute discretion think fit, including the right of necessary retouching and tinting or work up for reproduction purposes. I understand that I have voluntarily allowed my child's photograph to be made, and that I will receive no payment for posing or for allowing my child's photographs to be reproduced.

## **Section Three: Assumption of Risk and Release Form**

In consideration of myself or my child(ren) or ward(s) being permitted to participate in any session, rehearsal, concert or other activity of The North Carolina Chamber Music Institute (the "Institute") held in or around the Research Triangle Area of North Carolina, for the purpose of chamber music instruction, performance or related activities, I, the undersigned, do for myself, my heirs, and personal representatives, and/or for the heirs, and personal representatives of my child(ren) or ward(s), agree to indemnify and hold harmless and release the Institute and its officers, agents, or employees, whether as individuals or in their capacity as officers, agents or employees of the Institute, from and against all claims of damages, demands, actions, or causes of action, on account of damages to personal property, or personal injury or death, which result from my failure or the failure of my child(ren) or ward(s) to abide by the rules of said Institute or from causes beyond the control of, and without the fault or negligence of the Institute, its officers, agents, or employees, which stem from, or are in any way connected with activities related to my participation or the participation of my child(ren) or ward(s) in the Institute.

If I am the parent or guardian of a minor child who will be participating in the Institute, then I shall be personally responsible and liable for the conduct of said child and am executing this release and indemnity as a parent or guardian and legal custodian of said child.

I also fully understand that my child's participation in the Institute is voluntary and that I am not required to participate.

## Section Four: Program Payment

I am enclosing a check in the amount of \$\_\_\_\_\_ payable to NC Chamber Music Institute (\$635 for early bird by July 1st, or \$660 for regular by September 1st; less \$50 if an additional sibling registration).

## Section Five: Consent

The student must agree to the following:

I have read and understand the Section One: NCCMI Guidelines and realize that preparedness, promptness and attendance at all scheduled rehearsals, coaching sessions and performances is mandatory.

Print student name: \_\_\_\_\_

Student signature \_\_\_\_\_ Date: \_\_\_\_\_

One parent/guardian must agree to the following:

1. I have read and understand the Section One: NCCMI Guidelines and realize that preparedness, promptness and attendance at all scheduled rehearsals, coaching sessions and performances is mandatory.
2. I agree to the terms of the Section Two: Photo Release.
3. In witness whereof, I have caused this release agreement in Section Three: Assumption of Risk and Release to be executed this \_\_\_\_\_ (day) of \_\_\_\_\_ (month), 201\_\_\_\_.
4. I am submitting the payment outlined in Section Four: Program Payment along with a signed original of this document.

Print parent/guardian name \_\_\_\_\_

Parent/guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail, with check, to: NC Chamber Music Institute,  
3131 Ashel Street, Raleigh, NC 27612 phone: 919-781-3863